

Four weeks before

Room-by-room moving sequence

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01 Four weeks before

☐ Confirm moving date and access windows☐ Measure large furniture and complete routes☐ Book elevators or loading areas☐ Inventory rooms and storage☐ Order suitable packing materials☐ Identify donation, recycling, and disposal routes

ROOM NOTES

02 One week before

☐ Confirm provider arrival times

☐ Label boxes by destination room

☐ Separate documents, medication, and valuables

☐ Photograph electronics and cable connections

☐ Prepare floor and corner protection

☐ Pack a first-night essentials box

ROOM NOTES

03 Delivery day

- ☐ Clear and light the route
- ☐ Keep children and pets away from access paths
- ☐ Confirm route with the crew before unpacking
- ☐ Check furniture condition before assembly
- ☐ Record meter or key handoffs where relevant
- ☐ Inspect each room before sign-off

ROOM NOTES

04 First week after

☐ Test smoke and carbon-monoxide alarms

☐ Locate shutoffs and electrical panel

☐ Update delivery damage records promptly

☐ Keep packaging until return windows are understood

☐ Revise room plan before buying missing furniture

☐ Store the final measurement workbook

ROOM NOTES